

Overnight

Request for Field Trip

Teacher's Name Pam KangelosSchool OCCHSDestination (include address) Austin Peay State University, 601 College Street, Clarksville, TN

The request is for a field trip listed in the current board-approved edition of the Obion County School District's Field Trip Manual

The request is for a field trip which is not listed in the current board-approved edition of the Obion County School District's Field Trip Manual

Grade Level (elementary) _____

Subject Area (secondary) Academic Decathlon

1. How is this trip an integral part of an approved course of study? Decathlon students work for the entire year on a course of study from USAD. Students attend competitions as part of class.
2. Prior to this field trip the class will be involved in the following preliminary activities to prepare for this trip:
 - a. Regional Scrimmage
 - b. Regional Contest against other teams placing 4th and 5th and advancing to state competition
 - c. Class work and homework assignments
 - d. Preparation with other teachers in other areas of study to prepare for testing
3. Follow-up activities for this unit will include the following activities:
 - a. Continue working on current materials until all are covered
 - b. Get novel for next years event topic and read and test over novel
 - c. Work on test taking strategies to help students prepare for ACT and next Academic Decathlon
 - d. Assign group projects to begin working on topic for new team
4. Transportation Requested: Bus and Driver
5. Date of Trip: February 17 - Februar 19, 2011
6. Substitutes Requested (if necessary): 1 Sub for Mrs. Kangelos
7. Parental Permission Forms Received: 18 (All will be on file with Mrs. Kangelos)
8. Plans of Students Not Going On Trip: All students from class will attend because we are taking two teams and each team will have an alternate.

Administrative Procedure

9. List of Chaperones (All High School trips must have 1 chaperone per 20 students. All Elementary trips must have 1 chaperone per 10 students. Overnight field trips require board-approved chaperones):

Mrs. Kangelos

Bus Driver

Mr. John Kangelos

10. What is the total number of students going on the trip? 18

11. How much regular classroom instructional time will be missed? 1/2 day Thursday, full day Friday

12. What is the approximate cost of the trip per student? \$100 per student

13. How are you funding the trip? Obion County School System (Central Office)

14. Place a check by the expenses you plan to submit for reimbursement:

(1) Registration

(2) Meals

(3) Lodging (include name of hotel and cost per night) Hotel TBD (Not to exceed budgeted amt.)

(4) Mileage

(5) Other anticipated expenses such as parking (specify)

Signed: *Pamela J. Kangelos* Date: 1/29/2011
(Teacher Requesting Trip)

Approved By: *Linda L. Pugh* Date: 1/27/11
(Signature of Principal)

Approved By: *Del Fullwell* Date: 1-28-11
(Signature of Assistant Director of Schools)

Approved By: _____ Date: _____
(Signature of Director of Schools)

Approved by Board (if necessary): _____

Remarks or Conditions: _____

PARENTAL PERMISSION FOR FIELD TRIP

_____ has my permission to make an off-campus field trip with

Name of Student

Mrs. Pam Kangelos

to Austin Peay State University

601 College Street, Clarksville, Tennessee

Destination

I understand that the purpose of the trip is Academic Decathlon State Competition

that the students will depart Obion County Central High School at

Name of School, etc.

11:05 AM

on 2/17/2011

and will return at 5:00 PM

Time

Date

Time

on 2/19/2011

; that they will travel by Bus

Date

Vehicle

accompanied by 2 chaperones; and that the personal expense of each student is

Number

\$0

Amount

In case of accident, injury, or illness, I hereby authorize the student's teacher to take the above named student to a physician or the emergency room of a hospital.

Rules of conduct for the trip are attached.

Signature of Parent

Date

Emergency Telephone Number

To be completed by the school prior to the signature of parent